

# ***MUNICIPALITÉ DE RAPIDES-DES-JOACHIMS***

## ***AGENDA***

### **Ordinary session of January 15, 2026**

*This meeting is being audio recorded for the purpose of assisting in the preparation of the minutes.*

#### **1. OPENING OF THE SESSION**

#### **2. ADOPTION OF THE AGENDA**

**Resolution**

- 2.1 Adoption of the agenda of January 15, 2026

#### **3. DECLARATION OF CONFLICT**

3.1 **DG – Conflict of Interest Declaration**

The Director General and Clerk-Treasurer has declared a conflict of interest with respect to Agenda Item 17.1, as the employee concerned is a member of her immediate family by marriage. She will recuse herself from the discussion and any decision and will withdraw from the meeting during the consideration of this item.

**Resolution**

3.2 **APPOINTMENT OF A MEMBER OF COUNCIL TO ACT AS SECRETARY OF THE MEETING FOR A SPECIFIC AGENDA ITEM**

**WHEREAS** the Director General and Clerk-Treasurer has declared a conflict of interest with respect to Agenda Item 17.1 concerning the recognition of a municipal campground employee;

**WHEREAS** the Director General and Clerk-Treasurer will recuse herself from all discussions and decisions related to this item and will withdraw from the meeting during its consideration;

**WHEREAS** the Director General and Clerk-Treasurer is ordinarily responsible for preparing the minutes of Council meetings;

Moved by:  
Seconded by:

**AND RESOLVED THAT** Council appoints Councillor \_\_\_\_\_ to act as secretary of the meeting solely for the duration of Agenda Item 17.1;

**AND RESOLVED THAT** the appointed councillor be responsible for recording the minutes related to Agenda Item 17.1, including the declaration of conflict of interest, the time of withdrawal and return of the Director General and Clerk-Treasurer, and the decision of Council;

**AND RESOLVED THAT** upon completion of Agenda Item 17.1, the Director General and Clerk-Treasurer shall resume her duties as secretary of the meeting.

#### **4. ADOPTION OF THE MINUTES**

**Resolution**

- 4.1 Adoption of the minutes of the regular meeting held on December 18, 2025

#### **5. MAYOR'S AND COUNCILLOR'S REPORT**

- 5.1 Mayors Report  
5.2 DG Report

#### **6. CORRESPONDANCE (10 minutes)**

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**7. TABLING OF DOCUMENTS**

**7.1 NOTICE OF MOTION OF BY-LAW NUMBER 2026-0109  
DECREEING THE TAX RATE, TARIFFICATION AND  
THE IMPOSITION OF TAXES FOR THE 2026 FISCAL  
YEAR**

A NOTICE OF MOTION is given by \_\_\_\_\_ to the effect that it will be presented at the present sitting, Draft By-law number 2026-0109 decreeing the tax rate, tariffication and the imposition of taxes for the 2026 fiscal year.

The draft By-law number 2026-0109 is filed and copies of the draft By-law have been made available to the public.

**Resolution**

**7.2 DRAFT BY-LAW 2026-0109 RESPECTING THE  
IMPOSITION OF THE RATES OF PROPERTY TAX AND  
SERVICES FOR THE FISCAL YEAR 2026 AND THE  
CONDITIONS OF COLLECTION**

**WHEREAS** under section 244 of the Act respecting municipal taxation (L.R.Q., c, F-2.1), the municipality may fix several rates of the general property tax according to the categories to which belong evaluation units;

**WHEREAS** the content of article 252 of the Act respecting municipal taxation (L.R.Q., c, F-2.1), the Municipality can fix the number of installments;

**WHEREAS** at the opening of this sitting, copies of the by-law were made available to the public;

**WHEREAS** it is necessary to impose and levy, by way of direct taxation on the taxable property within the Rapides-des-Joachims municipal territory and within the limits established by law, any sums of money necessary to cover operating and investing expenses or for any special purpose whatsoever within the limits of its powers;

**WHEREAS** a notice of motion given by \_\_\_\_\_ at this regular council sitting held on January 15, 2026 to the effect that the present draft By-Law be presented for adoption;

**WHEREAS** the council is considering By-Law No. 2026-0109 imposing the tax rate for the 2026 fiscal year;

**THEREFORE**, it is

Moved by:

Seconded by:

**AND RESOLVED THAT** the municipal council of Rapides-des-Joachims enact the following:

**SECTION 1 INTERPRATATION**

**ARTICLE 1.1**

Unless otherwise stated, the following terms and expressions have the meaning and application in this by-law ascribed to them in this section:

- a) “Residential immovables” means any dwelling, house, apartment, private residence, cottage, summer home, or other location ordinarily occupied or intended for occupancy as a place of residence by one or more persons, whether or not the location is actually occupied;

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b) “Commercial immovables” means any location in which an economic or administrative activity in matters of finance, trade, or services; a calling; an art; a profession; or any other activity constituting a means of profit, gain or livelihood, except an employment or charge, is carried out;

## **SECTION 2                    GENERAL TAX RATE 2026**

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### **ARTICLE 2.1**

That the general mill rate of \$0.60 per \$100 value stated in the evaluation role, be implemented for the 2026 fiscal year on all taxable immovables situated in the municipality of Rapides-des-Joachims.

## **SECTION 3                    COMPENSATION – GARBAGE FEES**

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### **ARTICLE 3.1**

In order to provide for the expenses related to the collection, transportation, and disposal of domestic and similar waste in the municipality of Rapides-des-Joachims, a compensation is imposed and levied for the 2026 fiscal year on all of the following units within the municipality:

- a) Residential units: \$0
- b) Commercial units: \$250

## **SECTION 4                    INTEREST AND FEES**

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### **ARTICLE 4.1**

From the time that the taxes are in arrears (*30 days*), the unpaid balances will incur interest at the annual rate of 12%

### **ARTICLE 4.2**

A \$30 administrative fee shall be charged to the payer of a cheque or other form of payment to the municipality of Rapides-des-Joachims if that form of payment is denied by the financial institution.

## **SECTION 5                    PAYMENT DATES 2026**

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### **ARTICLE 5.1**

Debtors owing municipal taxes for 2026 have the right to pay in 3 equal installments:

- a) The first of which represents 34% of the total and is due thirty (30) days after the tax bill is mailed
- b) The second of which represents 33% of the total and is due sixty (90) days after the first installment
- c) The third of which represents 33% of the total and is due sixty (60) days after the second installment

### **ARTICLE 5.2**

To qualify for payment in installments, the debtor must receive a tax bill equal to or greater than \$300 for each unit of assessment.

### **ARTICLE 5.3**

If a payment is not made within the time limit, then only the amount of the overdue payment is immediately due and payable and bears interest.

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The dates of the payments will be respectively:

- April 1<sup>st</sup> 2026
- July 1<sup>st</sup> 2026
- September 1<sup>st</sup> 2026

**SECTION 6 COMING IN TO EFFECT**

This by-law will come into force in conformity with the law

**7.3 NOTICE OF MOTION OF BY-LAW NUMBER 2026-0108  
DECREEING THE REMUNERATION OF MUNICIPAL  
COUNCIL MEMBERS OF THE MUNICIPALITY OF  
RAPIDES-DES-JOACHIMS**

A NOTICE OF MOTION is given by \_\_\_\_\_ to the effect that it will be presented at the present sitting, Draft By-law number 2026-0108 decreeing the remuneration of municipal council members of the Municipality of Rapides-des-Joachims.

The draft By-law number 2026-0108 is filed and copies of the draft By-law have been made available to the public.

**Resolution**

**7.4 DRAFT BY-LAW NUMBER 2026-0108 DECREEING THE  
REMUNERATION OF MUNICIPAL COUNCIL MEMBERS  
OF THE MUNICIPALITY OF RAPIDES-DES-JOACHIMS**

WHEREAS the Act respecting the remuneration of municipal elected officials (RLRQ c. T-11.001) determines the powers of the council in setting remuneration;

WHEREAS by-law 2024-12 currently governs the remuneration of municipal elected officials;

WHEREAS the council wishes to adopt a new regulation relating to the remuneration of council members;

WHEREAS remuneration will be paid no later than 5 working days after the date of the municipal council sitting;

WHEREAS a notice of motion to repeal and replace by-law 2024-12 was given by \_\_\_\_\_ at this regular sitting of council on January 15, 2026;

Moved by:  
Seconded by:

**AND RESOLVED BY ABSOLUTE MAJORITY (OR)  
UNANIMOUSLY, INCLUDING THE VOTE OF THE MAYOR,  
THAT** Draft By-Law 2026-0108 be adopted as follows:

**SECTION 1**

The preamble is an integral part of this by-law.

**SECTION 2 Annual remuneration and expense allowance**

The total annual remuneration of the mayor is set at \$12,200.76, and that of each councillor is set at \$4,066.92.

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This total remuneration includes:

- a mandatory expense allowance, calculated in accordance with sections 19 and 19.1 of the Act respecting the remuneration of elected municipal officials, and
- a remunerative portion, which is subject to the attendance conditions set out in Section 3.

## **SECTION 3                      Attendance-based remuneration**

Only the remunerative portion of the total annual remuneration is conditional upon attendance at the regular monthly sittings of the municipal council.

One half (1/2) of the total annual remuneration of each elected official constitutes the remunerative portion and is payable in equal monthly instalments, each attendance at a regular monthly sitting entitling the elected official to one twenty-fourth (1/24) of that remunerative portion.

The remaining one half (1/2) of the total annual remuneration constitutes the expense allowance, which:

- is mandatory,
- is not conditional upon attendance, and
- is deemed paid monthly as part of the total remuneration.

## **SECTION 4                      Additional remuneration for meetings**

An elected official shall be entitled to additional remuneration only upon actual attendance at the meetings referred to in subsections 4.1 and 4.2.

No additional remuneration shall be payable in respect of a meeting that an elected official does not attend.

### **4.1 Extraordinary meetings**

For each extraordinary meeting of the municipal council attended, the following additional remuneration shall be payable:

- Councillor: \$75.00
- Mayor: \$225.00

### **4.2 Committee meetings**

(Demolition, Action Plan, Urbanisation & Zoning)

For each mentioned committee meeting attended, the following additional remuneration shall be payable:

- Councillor: \$50.00
- Mayor: \$150.00

## **SECTION 5                      Acting Mayor**

In the case where the acting Mayor replaces the mayor for more than thirty (30) days, the acting Mayor has the right, from that moment, up until the end of replacement, to a sum equal to the remuneration of the mayor during this period.

## **SECTION 6                      Final provisions**

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This by-law repeals and replaces by-law number 2024-12

**SECTION 7                      Coming into force**

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This by-law shall come into force in accordance with the law and shall apply retroactively as of January 1, 2026.

**Resolution**

**7.5            ADOPTION OF 2026 WAGE GRID**

**WHEREAS** Council previously adopted Policy N°2025-01: Municipal Employee Salary Grid Policy, which includes a wage grid - annex A;

**WHEREAS** it is necessary to update the wage grid to reflect 2026 rates;

**AND RESOLVED THAT** the municipal council hereby adopts the 2026 wage grid as annexed to Policy N°2025-01 to be effective retroactively, as of January 1, 2026;

**AND FURTHER RESOLVED THAT** the Director General is authorized to implement retroactive adjustments in payroll to reflect the updated 2026 wages.

**Resolution**

**8. FOLLOW-UP**

**8.1            AUTHORIZATION FOR THE MAYOR TO EXPLORE SHARED DG SERVICES**

**WHEREAS** the Municipality of Rapides-des-Joachims has posted a temporary 18-month maternity leave replacement position for Director General / Clerk-Treasurer;

**WHEREAS** Council recognizes the importance of ensuring continuity of municipal administration and services during the maternity leave period;

**WHEREAS** the Municipality may explore alternative options to maintain services, including the possibility of sharing a Director General with one or more neighbouring municipalities in the MRC Pontiac region;

**WHEREAS** such an arrangement may involve adjustments to hours, duties, and compensation, including reduced office hours and proportional salary adjustments, depending on the availability of a shared DG;

**WHEREAS** Council desires to authorize preliminary inquiries only, without committing the Municipality to any agreement at this stage;

Moved by:  
Seconded by:

**AND RESOLVED THAT** Council authorizes the Mayor to contact neighbouring municipalities in the MRC Pontiac to explore the possibility of sharing Director General services during the maternity leave period, and to obtain preliminary information regarding:

- Potential availability and scheduling of shared DG services;
- Estimated costs or compensation structures, including any proportional adjustments based on reduced office hours;
- Potential adjustments to duties and office hours;

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**AND RESOLVED THAT** the Mayor is authorized to consult with the current Director General to identify critical in-office duties and services required during the maternity leave, for planning purposes only;

**AND RESOLVED THAT** this resolution does not constitute approval or commitment to any shared services arrangement; any formal agreement would require subsequent Council approval by resolution;

**AND RESOLVED THAT** the 18-month interim Director General / Clerk-Treasurer posting remains active, and recruitment for that position continues independently of this inquiry;

**AND RESOLVED THAT** the Mayor is authorized to take all necessary steps to gather information, communicate with neighbouring municipalities, and report back to Council on findings and potential options for shared services.

### **9. ROADS**

### **10. DUMP & GARBAGE**

### **11. TOWN HALL**

#### **Resolution**

#### **11.1 PURCHASE OF 2 NEW CHAIRS FOR COUNCILLORS**

**WHEREAS** the municipal council recognizes the need to replace or provide suitable chairs for councillors to ensure comfort and safety during council meetings;

**WHEREAS** the municipal council wishes to make the purchase via Amazon to benefit from fast, free delivery and a suitable selection;

Moved by:  
Seconded by:

**AND RESOLVED THAT** that the municipal council authorizes the purchase of two (2) chairs for municipal councillors via Amazon, at a maximum cost of \$300.00, including taxes;

**BE IT FURTHER RESOLVED** that the Director General is authorized to take all necessary steps to complete this purchase, including payment and receipt of the items.

### **12. MUNICIPAL PROPERTY**

### **13. CIVIL PROTECTION**

#### **Resolution**

#### **13.1 INTER-PROVINCIAL POLICING DISCUSSIONS**

**WHEREAS** the Municipality of Rapides-des-Joachims is located at the border between the Provinces of Québec and Ontario and faces particular challenges related to public safety and law enforcement;

**WHEREAS** law enforcement and police interventions in an interprovincial context require coordination between the competent authorities of the Provinces of Québec and Ontario;

**WHEREAS** any agreement or formal mechanism relating to interprovincial policing services must comply with applicable legislation, including the Municipal Code of Québec, the Public Safety Act and the relevant provincial legislative frameworks;

**WHEREAS** it is appropriate to authorize the mayor to undertake preliminary steps in order to obtain information and engage in

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discussions regarding the required process, without committing the Municipality to enter into any agreement;

Moved by:  
Seconded by:

**AND UNANIMOUSLY RESOLVED THAT** the mayor, Mr. Roger Peter Lafond, be and is hereby authorized to represent the Municipality of Rapides-des-Joachims and, on its behalf, to initiate formal and informal discussions with the competent authorities, including but not limited to:

- the relevant police services;
- provincial ministries responsible for public safety; and
- any other relevant governmental or institutional bodies,

concerning the required process for interprovincial law enforcement cooperation between Québec and Ontario.

**AND UNANIMOUSLY RESOLVED THAT** this authorization is limited to the initiation of discussions, information sharing, and exploration of potential options, and does not authorize the execution of any agreement, protocol, or binding commitment, which would require a separate resolution of Council, if applicable.

**AND UNANIMOUSLY RESOLVED THAT** any information or recommendations arising from these discussions shall be reported to the Municipal Council for review and decision.

### **14. ACTION PLAN**

### **15. URBANISM & ZONING**

### **16. RECREATION & CULTURE**

### **17. CAMPGROUND & PICNIC AREA**

#### **17.1 Recognition of the Municipal Campground Employee**

At the request of the Mayor, Council will discuss the recognition of the municipal campground employee for exceptional seasonal service and the consideration of a non-monetary recognition measure related to campground operations.

#### **Conflict of Interest Notice:**

The Director General and Clerk-Treasurer declares a conflict of interest with respect to this item, as the employee concerned is a member of her immediate family by marriage. She will recuse herself from all discussions and decisions related to this item and will withdraw from the meeting during its consideration.

### **18. STREET LIGHTS & ENVIRONMENT**

### **19. BUILDING INSPECTOR**

#### **19.1 HIRING A BUILDING INSPECTOR ON AN AS-NEEDED, HOURLY BASIS**

**WHEREAS** the Municipality of Rapides-des-Joachims is required to ensure the application and enforcement of municipal by-laws and provincial legislation relating to construction, zoning, and land use planning;

**WHEREAS** the Municipality must maintain continuity of inspection services in order to process permit applications, conduct inspections, and ensure regulatory compliance;

**Resolution**

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**WHEREAS** the Municipality has posted a one-year term contract for a part-time Building Inspector, and recruitment efforts for this position are ongoing;

**WHEREAS** it is in the Municipality’s best interest to ensure that inspection services are available during the recruitment process, so as not to operate without a Building Inspector;

**WHEREAS** the Code municipal du Québec authorizes the Council to appoint officers and employees and to determine their conditions of employment;

Moved by:  
Seconded by:

**AND UNANIMOUSLY RESOLVED THAT** council authorizes the Director General to hire a qualified Building Inspector on an as-needed basis, for a temporary and transitional period, in order to ensure continuity of municipal inspection services;

**AND UNANIMOUSLY RESOLVED THAT** this engagement shall be on an hourly basis, and the hourly rate of pay shall be in accordance with the municipal employee wage grid, as adopted by Council and in force at the time of hiring;

**AND UNANIMOUSLY RESOLVED THAT** this authorization is exceptional and temporary in nature, and shall remain in effect only until a candidate is hired under the one-year term Building Inspector contract, or until Council decides otherwise by resolution;

**AND UNANIMOUSLY RESOLVED THAT** the posting and recruitment process for the one-year term Building Inspector position shall continue, and nothing in this resolution shall be interpreted as replacing or cancelling that process;

**AND UNANIMOUSLY RESOLVED THAT** the Director General is authorized to take all necessary steps to implement this resolution, including the execution of any required administrative documents.

**20. MISCELLANEOUS**

**21. QUESTION PERIOD** *(15 minutes)*

**22. ADMINISTRATION**

**Resolution**

22.1 Approval of expenses list between December 16, 2025 and January 12, 2026

Moved by:  
Seconded by:

**AND RESOLVED THAT** Council approve and authorize the payment of expenses for the period between December 16, 2025 and January 12, 2026 for the amount of \$48,164.74

**CERTIFICATE OF AVAILABILITY OF CREDIT**

I, Alana Bowes, the undersigned Clerk-Treasurer, in accordance with Article 961 of the Quebec Municipal Code, certify line of credit with the Municipality has sufficient funds for these expenditures

Alana Bowes  
Clerk-Treasurer

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**23. IN CAMERA**

23.1 DG Performance Evaluation

**24. CLOSING OF THE MEETING**

24.1 Close the meeting of January 15, 2026

**Resolution**