

MUNICIPALITÉ DE RAPIDES-DES-JOACHIMS

AGENDA

Ordinary session of June 12, 2025

1. OPENING OF THE SESSION

2. ADOPTION OF THE AGENDA

Resolution

2.1 Adoption of the agenda of June 12, 2025

3. DECLARATION OF CONFLICT (if applicable)

4. ADOPTION OF THE MINUTES

Resolution

4.1 Adoption of the minutes of the regular meeting held on May 8, 2025

5. MAYOR’S AND COUNCILLOR’S REPORT

5.1 Mayors report

6. CORRESPONDANCE (10 minutes)

Resolution

6.1 DEROGATION REQUEST – BY-LAW 2024-0715

WHEREAS the property owner of 30 rue de la colline in Rapides-des-Joachims is requesting a derogation in relation to the proposed setbacks required under By-Law 2024-0715 pertaining to the use of recreational vehicles and trailers within the territory of the Municipality;

WHEREAS Section 7 of the above-mentioned By-Law states that a setback of 8-meters from all property lines must be respected when storing a recreational vehicle or trailer;

WHEREAS Section 8 of the above-mentioned By-Law states that any derogation to any of the sections of this By-Law can be made by request to the Municipal Inspector, and approved by way of resolution by the Municipal Council;

CONSIDERING the letter presented to the Municipal Inspector as well as the Municipal Council shows a site plan to give a more accurate representation of the setbacks in relation to the storage area of the recreational vehicle;

Moved by:
Seconded by:

AND RESOLVED THAT the Municipal Council of Rapides-des-Joachims *approves/OR/denies* the derogation request for the storage of the recreational vehicle at 30 rue de la colline as shown on the attached site plan;

Optional ----- AND RESOLVED THAT this resolution remain in effect indefinitely, as long as the recreational vehicle remains stored in the same location, as approved by council.

7. TABLING OF DOCUMENTS

8. FOLLOW-UP

8.1 Community Rink
The new timer system has been installed at the community skating rink. The outdoor lights for the rink are now accessible to the public and operate on a timer system, giving the option of 10, 20, 30 or 60 minutes before the lights shut off.

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8.2 Pontiac Community Players

The Pontiac Community Players has announced the 5 municipalities that have been chosen to host free performances this summer – one on each Saturday in August – in five different locations in the Pontiac. Congratulations to Litchfield, Otter Lake, Fort-Coulonge, Shawville and Waltham. The Pontiac Community Players thanks all municipalities who responded to their request and hopes to offer a travelling summer show again in the future, prioritizing municipalities who were not chosen this year.

8.3 New Horizons for Seniors Program

Due to a lack of funding, the Municipality was not granted the NHSP this year.

8.4 Canadian Heritage Funding

Due to lack of funding, the Municipality was not granted the Canadian Heritage grant for the St-Jean Baptiste event this year.

9. ROADS

Resolution

9.1 COLD PATCH

WHEREAS municipal roads with potholes need to be repaired;

Moved by:

Seconded by:

AND RESOLVED THAT council approves the expense of 4 tonnes of cold patch at a maximum expense of \$800 and authorizes public works employee to use the F-250 and trailer to go pick up the cold patch at B.E.I. Bonnechere Excavating Inc. in Petawawa and charge it to the municipal account.

10. DUMP & GARBAGE

Resolution

10.1 CONSTRUCTION WASTE BIN

CONSIDERING council had approved a separate construction waste bin through McGrimmon Cartage in 2024;

WHEREAS McGrimmon Cartage has recently undergone a change in ownership and is now known as Crush Waste Management;

WHEREAS the previously approved construction waste bin rental and disposal fees have gone up for 2025;

WHEREAS the bin rental fee went from \$145/month to \$160/month;

WHEREAS the bin exchange rate remains at \$200/exchange;

WHEREAS the disposal cost went from \$254.01/tonne to \$267.80/tonne;

Moved by:

Seconded by:

AND RESOLVED THAT council approves the new fees and authorizes director general, Alana Bowes to sign the agreement on behalf of the Municipality of Rapides-des-Joachims for the rental of a construction waste bin through Crush Waste Management.

11. TOWN HALL

12. MUNICIPAL PROPERTY

Resolution?

12.1 MUNICIPAL DUMP TRAILER MAINTENANCE

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WHEREAS the dump trailer requires a new electrical plug as well as an overall look over before it can be used to pick up cold patch in Petawawa;

Moved by:
Seconded by:

AND RESOLVED THAT council authorizes the required repairs to the dump trailer.

13. CIVIL PROTECTION

Discussion

13.1 Dry Hydrant Project

The MRC Pontiac will soon be submitting a joint application to the Ministry of the Environment, the Fight Against Climate Change, Wildlife and Parks (MELCCFP), as well as the Ministry of Natural Resources and Forests (MRNF), in order to obtain a certificate of authorization for the installation of dry hydrants within the MRC territory. This project aims to improve water supply capacity for firefighting, particularly in areas where access to a water source is currently limited or non-existent. If there are one or more locations where a dry hydrant installation would be appropriate, information must be forwarded by June 15, 2025, so they can be included in the MRC’s application. The request will include installations planned for 2026, allowing the incorporation of these works into the municipal budget planning.

The Director General met with fire chief Kevin Waito to discuss and look at locations where a dry hydrant would be beneficial within the Municipality. It was established that the best central location would be down by the waterways docks on Rue Principale, where the old waterways kiosk was once located.

14. ACTION PLAN

15. URBANISM & ZONING

Resolution

15.1 POINTE AUX PINS SWISHA

WHEREAS Zohreh Moradifard, owner and operator of Pointe aux Pins Swisha, located at 175 rue principale, is submitting an application for an alcohol permit through the Régie des alcools, des courses et des jeux Québec;

WHEREAS the above-mentioned also includes an application for video lottery terminals (VLT) for which the municipal building inspector has conducted a capacity calculation based on occupancy ratio;

WHEREAS the proposed usage of the building located at 175 rue principale in Rapides-des-Joachims is in conformity with the Municipality’s Zoning By-law;

CONSIDERING Pointe aux Pins Swisha has provided the Municipality with a letter of conformity from a Quebec engineer approving the structural repairs as per their specifications, drawings and inspection;

CONSIDERING the municipal building inspector conducted a follow-up inspection on November 11, 2024 and confirmed that the property is in compliance with the structural requirements of the Municipality’s construction by-law 2022-0592 and the building act., B-1.1, chapter 3 Division 2 Section 32 regarding building strength and solidity;

Moved by:
Seconded by:

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AND RESOLVED

16. RECREATION & CULTURE

Discussion

16.1 St-Jean Baptiste

17. CAMPGROUND & PICNIC AREA

Resolution

17.1 SEASONAL SITE REFUND REQUEST

WHEREAS The occupant of site #31 has requested a refund of their annual site fees for the 2025 season;

CONSIDERING Site #31 would like to sell their trailer;

CONSIDERING the initial \$500 site deposit is non-refundable;

Moved by:

Seconded by:

AND RESOLVED THAT council approves and authorizes the refund of \$1,360.00 to Site #31 by way of cheque

Discussion

17.2 **CAMPING MCCONNELL BY-LAW 2024-0502 REVIEW**

The Camping McConnell By-Law states that each camp site allows a maximum of: 2 adults and their children, 1 vehicle, 2 tents if there is no trailer on the site and 1 tent if there is.

It also states that visitors must leave by 10:30pm

Clarification is required for the following:

- 2 adults and their children: Children under 18 years of age? Or children of any age?
- Does a screened in tent (gazebo) qualify as a tent?
- Can seasonal site holders' adult children and their spouses and/or children stay in a tent on said site overnight?
- If the seasonal site has a trailer and a screened in tent qualifies as a tent, can they put a second tent up to accommodate the overnight stay of their children?
- Should seasonal site holders' guests have to pay a fee to stay on their site overnight?
- Can screened in tents be set up on a raised deck, as this blocks the view of the water for people in the back row
- 1 Vehicle on site – Campers can park more than 1 vehicle on their site as long as the roadway remains clear?

Discussion

17.3 **Campground Altercations**

Regarding recent verbal altercations between the municipal campground attendant and seasonal campers. Each councillor has been given a file containing the timeline of recent events and notes taken by the director general following in-person meetings, phone calls and e-mails received. A copy of the employees disciplinary file has also been included in the file for reference. It is noted that no recommendations have been given to council by the director general due to a conflict of interest.

Discussion

17.4 **Campground Truck – 2006 GMC Sierra**

There is a gas leak on the campground truck that seems to be coming from the gas lines, not the gas tank itself.

18. STREET LIGHTS & ENVIRONMENT

Resolution

18.1 **Groupe Boisvert Construction Inc. – Contract Renewal**

CONSIDERING the Municipality of Rapides-des-Joachims subcontracts an electrician to repair streetlights and conduct miscellaneous jobs;

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CONSIDERING Groupe Boisvert Construction Inc. provided the lowest quoted contract last year;

WHEREAS 8 hours remain from last years 50-hour contract and will be carried over to this year’s contract;

Moved by:
Seconded by:

AND RESOLVED THAT the municipal council of Rapides-des-Joachims accepts the renewal contract offer from Groupe Boisvert Construction Inc. for a total of \$6,323.63/year with 50 hours, providing a total of 58 hours of labour;

AND RESOLVED THAT council authorizes the director general, Alana Bowes to sign the 1-year contract on behalf of the Municipality of Rapides-des-Joachims;

AND RESOLVED THAT council also authorizes and approves the purchase of 5 LED streetlight replacement bulb kits for \$1,975.00 plus taxes.

19. BUILDING INSPECTOR

- 19.1 2 new deck permits issued
- 19.2 2 seasonal trailer permits issued
- 19.3 3 trailer storage permits issued

20. MISCELLANEOUS

20.1 SUMMER STUDENT POSITIONS

CONSIDERING two (2) summer student positions need to be filled;

CONSIDERING there were only two applications received by applicants who met the Canada Summer Jobs qualification age requirements;

WHEREAS interviews were held on Friday, June 6th and each position was uncontested;

Moved by:
Seconded by:

AND RESOLVED THAT council hires Khloe Romaniuk for the position of Administrative Assistant in the municipal office;

AND RESOLVED THAT council hires Riley Fischer for the position of Public Works;

AND RESOLVED THAT both students will earn the hourly wage of \$16.10/hour;

AND RESOLVED THAT both successful applicants begin work on Monday, June 30th, 2025, for the duration of eight (8) weeks.

21. QUESTION PERIOD *(15 minutes)*

22. ADMINISTRATION

- 22.1 Approval of expenses list between May 6, 2025 and June 9, 2025

Moved by:
Seconded by:

Resolution

Resolution

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AND RESOLVED THAT Council approve and authorize the payment of expenses for the period between May 6, 2025 and June 9, 2025 for the amount of \$102,570.90

CERTIFICATE OF AVAILABILITY OF CREDIT

I, Alana Bowes, the undersigned Clerk-Treasurer, in accordance with Article 961 of the Quebec Municipal Code, certify line of credit with the Municipality has sufficient funds for these expenditures

Clerk-Treasurer

23. IN CAMERA

24. CLOSING OF THE MEETING

24.1 Close the meeting of June 12, 2025

Resolution