

MUNICIPALITÉ DE RAPIDES-DES-JOACHIMS

AGENDA

Ordinary session of September 12, 2024

1. OPENING OF THE SESSION

2. ADOPTION OF THE AGENDA

2.1 Adoption of the agenda of September 12, 2024

3. DECLARATION OF CONFLICT (if applicable)

4. ADOPTION OF THE MINUTES

4.1 Adoption of the minutes of the regular meeting held on August 1, 2024

5. MAYOR'S AND COUNCILLOR'S REPORT

5.1 Mayors report

5.2 **DG Report**

- Pascal Bédard from Solutions Entreprises presented a new software that would enable municipalities to share their public works and recreation inventory with one another through an online network. The inventory list for each municipality would include photos, description, rental fees (if applicable) and availability. The initial start up cost would be approximately \$7,000 per municipality, with potential FRR funding available bringing that cost down to \$1,400 +/- and the annual fee for the following years would be around \$1,000 per MRC. Bilingual software would be an option. Once the online network is complete Mr. Bédard will be back to present the final program.
- The TCO (Consultation Table for the Ottawa River) presented an elaboration of a 10-year action plan for the Ottawa River to preserve and maintain its ecosystem. Municipal participation is voluntary.
- The new fire safety cover plan implementation and mapping is underway. This will include the new regulations required by the government such as the number of firefighters being dispatched.
- A new inter-municipal by-law will be drafted by the MRC respecting the Act to promote the protection of people by establishing a system for dogs. The Act states that the Municipality can request a veterinary assessment at the dog owners' expense to determine their danger level and that the report be submitted back to the Municipality to determine the appropriate course of action.
- Nina Digioacchino, the new Environmental Coordinator at the MRC, would like all municipalities to offer the same services at their transfer stations. Example: electronics drop-off, hazardous waste drop-off, GoRecycle, etc. She will be coming by to visit each municipality to discuss the potential that these programs have to offer.
- The MRC is currently holding a Waste Reduction Campaign. Go to their website and/or Facebook page for more information and to register for the Contest.
- The MRC is renewing their MADA (Age Friendly Municipality) Policy. They are soliciting our interest to be included in this group format of the policy. Each municipality that confirms their interest will be requested to make a financial contribution. The MADA approach aims to help municipalities and MRCs wishing to develop a culture of inclusion for everyone, regardless of age or ability. The policies, services and structures that affect the built and social environment are designed to support seniors and help them age while remaining active, i.e. to live in safety, enjoy good health and continue to participate fully in their community's life.

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- An extension has been granted by the council of mayors for the deposit of the new triennial role. We are still expected to receive it around September 15th.
- The last MRC update of the year is expected in November.
- The Municipality of Allevyn-et-Cawood has drafted a By-Law for the MRC Shares to be calculated using the current municipal evaluation instead of the comparative factor.
- Nest DG Meeting will be Thursday, December 5th at 8:30am.

6. CORRESPONDANCE (10 minutes)

Discussion	6.1 PUBLIC CONSULTATION – Draft By-Law 2024-0715 Second public consultation pertaining to the use of recreational vehicles and trailers on the territory of the Municipality
Discussion	6.2 50th WEDDING ANNIVERSARY – REQUEST Following requests received for the municipality to do something special for a local couples’ upcoming 50 th wedding anniversary.
Discussion	6.3 COMMEMORATIVE PLAQUE – REQUEST Following a suggestion from a citizen to have a commemorative plaque installed by the waterways in memory of Ronnie Bowes, who was a legendary bush pilot, flying generations of whitewater and wilderness canoeists into the wilds of West Quebec from its base at Rapides des Joachims on the Ottawa River. A second request has been received that a visitor/history centre in the village be created in his honour.
Discussion	6.4 MEMORIAL BENCH – REQUEST A request has been received to allow the placement of a memorial bench, at their own expense, in memory of Jody Leclerc within the Municipality. The location is not yet determined; however, the park was mentioned.

7. TABLING OF DOCUMENTS

7.1 PREVENTION AND MANAGEMENT POLICY ON HARASSMENT, VIOLENCE AND INCIVILITY AT WORK

WHEREAS everyone has the right to a work environment that protects their health, safety and dignity;

WHEREAS the Act respecting labour standards provides for the obligation of all employers to adopt and make available a policy for the prevention and management of harassment situations, including a section on conduct of a sexual nature;

WHEREAS an update is required following the adoption of the Act to prevent and combat psychological harassment and sexual violence in the workplace;

WHEREAS the Municipality of Rapides-des-Joachims is committed to adopting proactive and preventive behaviours with respect to any situation resembling harassment, violence or incivility in the workplace, as well as to making the entire organization responsible in this regard;

WHEREAS the Municipality of Rapides-des-Joachims does not tolerate or condone any form of harassment, violence or incivility in its workplace;

WHEREAS it is the responsibility of each member of the municipal organization to contribute to and promote the maintenance of a healthy workplace;

THEREFORE, it is moved by:

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AND UNANIMOUSLY RESOLVED

THAT the Municipality of Rapides-des-Joachims repeal all previous policies regarding harassment, violence or incivility in the workplace;

THAT the municipality of Rapides-des-Joachims adopt the policy for the prevention and management of situations of harassment, violence or incivility in the workplace.

7.2 EMPLOYEE LAY OFFS

WHEREAS the public works and campground attendant employees are seasonal;

Moved by:

Seconded by:

AND RESOLVED THAT council authorizes director general, Alana Bowes, to lay off the public works employees due to a lack of work, effective Friday, October 11th, 2024;

AND RESOLVED THAT council authorizes director general, Alana Bowes, to lay off the campground attendant employee due to a non-work-related injury, effective Monday, September 16th, 2024;

AND RESOLVED THAT one public works employee will take over the campground attendant duties and schedule until the closing of the Campground on Sunday, October 13th, 2024;

AND RESOLVED one public works employee will remain employed on an ‘on call’ part-time basis throughout the winter;

8. FOLLOW-UP

8.1 CISSEO BBQ

The CISSEO BBQ has been rescheduled for Friday, September 27th at 11am. This BBQ is only intended for council, another one may be held next year to include the public.

8.2 HIKING TRAIL SIGNAGE

The trails have been re-assessed and 13 additional signs could be added to provide direction and clarity; 3 of which indicate a dead-end road. A quote has been received from Enseignes Pontiac for \$346.54 (taxes included).

9. ROADS

9.1 2024 ROAD GRANT - PAVL

WHEREAS the Ministry of Transportation has paid compensation of \$5,827.00 for the maintenance of local roads for the calendar year 2024;

WHEREAS the compensation distributed to the municipality is aimed at the routine and preventative maintenance of local roads 1 and 2 as well as the components of the bridges, located on these roads, for which the municipality is responsible;

CONSIDERING the 2021-2025 terms of application of the Maintenance component include a new requirement, namely to allocate 2/3 of the financial support for summer maintenance work or purchases of machinery and of related equipment;

Moved by:

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Seconded by:

AND RESOLVED THAT the Municipality of Rapides-des-Joachims informs the ministry of Transportation of the use of compensation for the routine and preventative maintenance of local roads 1 and 2 as well as the components of the bridges, located on these roads, for which the municipality is responsible, in accordance with the objectives of the component Maintenance of local roads.

9.2 2024 ROAD GRANT – PPA

The Municipality has been approved for the PPA Road Grant for a maximum funding of \$15,000 for new guard rails.

10. DUMP & GARBAGE

10.1 MRC GARBAGE CONTRACT

The new MRC garbage contract took effect on August 19th, FilloGreen is now contracted to pick up and dispose of the municipality's waste.

Discussion

10.2 CONSTRUCTION WASTE – BIN

The new garbage contract with the MRC does not allow for construction material to be included in the bin with household waste. 2 quotes have been received from local contractors for construction waste bins at the municipality's transfer site.

11. TOWN HALL

11.1 OCTOBER COUNCIL MEETING

CONSIDERING hunting season and the mayors and councillors' availability;

CONSIDERING the ongoing remediation work to town hall;

Moved by:

Seconded by:

AND RESOLVED THAT the regular council meeting of October 10, 2024 be rescheduled to October 3, 2024;

AND RESOLVED THAT the October council meeting be held at the Rapides-des-Joachims Community Center situated at 54 rue de l'église;

AND RESOLVED THAT a public notice will be posted.

11.2 Town Hall Remediation

The decontamination work began on August 26th 2024. The municipal office and the CLSC office are temporarily operating out of the office trailer situated in the Town Hall parking lot. Quotes for the roof repairs will be received in the next couple of weeks, including quotes for the reconstruction of the ceilings. Different options will be presented in terms of materials and pricing. The work is currently expected to be done before the new year.

11.3 DG Performance Evaluation

Citizens are invited to assist in the DG's performance evaluation. Forms are available at Town Hall (office trailer) and on the Municipality's website / Facebook page.

12. MUNICIPAL PROPERTY

13. CIVIL PROTECTION

13.1 Local search and rescue team – Meeting

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A meeting will be held at the Rapides-des-Joachims Community Center on Monday, September 23rd at 6:30PM.

The meeting will be chaired by Julien Gagnon, the MRC de Pontiacs public and civil security coordinator, to explore the possibility of creating a small team of volunteers to aid in search and rescue efforts. Citizens interested in volunteering and being part of the team are encouraged to attend the meeting. Youth aged 14+ are able to volunteer with parental consent. For more information, please contact Julien Gagnon at: 819-648-5689 Extension 242 or by e-mail at: j.gagnon@mrcpontiac.qc.ca

14. ACTION PLAN

Discussion

14.1 Emergency Plan for Dumoine Watershed

Friends of the Dumoine have created an emergency plan that is intended to benefit every person that visits the Dumoine River watershed, although there is a focus on users of the newly created Dumoine Tote Road Hiking Trail (www.sentierdumoine.ca). This plan is a high-level description of the elements of being well prepared and the key aspects of responding to a medical emergency in the Dumoine watershed (ZEC Rapides-des-Joachims and ZEC Dumoine).

Friends of the Dumoine has reached out to the MRC as well as the Municipality in regards to printing and distributing this plan to its citizens who own property in the ZEC's. They have provided both French and English copies of the emergency plan which consists of between 17 and 19 pages each.

15. URBANISM & ZONING

16. RECREATION & CULTURE

Discussion

16.1 Santa Claus Parade

17. CAMPGROUND & PICNIC AREA

17.1 2025 SEASON – CAMPING MCCONNELL

Notices have gone out to all seasonal campers regarding the increase in rates for the 2025 season, as well as surveys regarding internet services and the waiver for winter storage. The notice and new Camping McConnell By-Law have also been sent out by e-mail for administrative purposes.

17.2 CAMPGROUND WORK TRUCK – 2006 GMC SIERRA

WHEREAS the 2006 GMC Sierra was out of service due to complete loss of brake function;

CONSIDERING Mike's Garage recently replaced all the brake and transmission lines in the truck;

WHEREAS the master cylinder was leaking and at end of life;

Moved by:

Seconded by:

AND RESOLVED THAT council approves the replacement of the master cylinder to the 2006 GMC Sierra done by Mike's Garage for the cost of \$523.55, taxes included.

Discussion

17.3 INTERNET SURVEY

17 sites have signed to support adding internet to the campground. The 21 other seasonal sites did not sign or provide feedback.

18. STREET LIGHTS & ENVIRONMENT

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18.1 All the street lights have been repaired.

19. BUILDING INSPECTOR

19.1 1 new shed permit issued

19.2 1 new renovation permit issued

20. MISCELLANEOUS

20.1 **PUBLIC WORKS TRUCK – 2016 FORD F-250**

WHEREAS the F-250 got a flat tire which was beyond repair;

CONSIDERING Canadian Tire has the same summer tires on special for \$307.43/each, before taxes;

CONSIDERING the F-250 would have been due for new tires next year;

Moved by:

Seconded by:

AND RESOLVED THAT council approves and authorizes the purchase and installation of 2 new summer tires from Canadian Tire for the F-250 for the total cost of \$789.09, taxes included;

Discussion

20.2 **CERTIFICATE OF RECOGNITION**

Nomination: Yvon Boucher, for years of service as the municipality’s electrician

21. QUESTION PERIOD (15 minutes)

22. ADMINISTRATION

22.1 Approval of expenses list between July 30, 2024 and September 9, 2024

Moved by:

Seconded by:

AND RESOLVED THAT Council approves and authorizes the payment of expenses for the period between July 30, 2024 and September 9, 2024 for the amount of \$84,336.07

CERTIFICATE OF AVAILABILITY OF CREDIT

I, Alana Bowes, the undersigned Clerk-Treasurer, in accordance with Article 961 of the Quebec Municipal Code, certify line of credit with the Municipality has sufficient funds for these expenditures

Clerk-Treasurer

22.2 **DG VACATION REQUEST**

WHEREAS the director general requests one week of vacation on the week of October 13th 2024;

CONSIDERING the STAT holiday on Monday, October 14th, 2024;

Moved by:

Seconded by:

AND RESOLVED THAT the municipal office will be closed from Monday October 14th to Monday October 21st, 2024, apart from Tuesday, October 15th;

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AND RESOLVED THAT the building inspector will be at the office Tuesday October 15th, open to the public from 9:00 am to 12:00 pm and from 1:00 pm to 3:00 pm;

AND RESOLVED THAT a public notice will be posted;

AND RESOLVED THAT regular office hours will resume on Tuesday October 22nd, 2024;

23. IN CAMERA

24. CLOSING OF THE MEETING

24.1 Close the meeting of September 12, 2024