

MUNICIPALITÉ DE RAPIDES-DES-JOACHIMS

AGENDA

Ordinary session of July 11, 2024

1. OPENING OF THE SESSION

2. ADOPTION OF THE AGENDA

Resolution

2.1 Adoption of the agenda of July 11, 2024

3. DECLARATION OF CONFLICT (if applicable)

4. ADOPTION OF THE MINUTES

Resolution

4.1 Adoption of the minutes of the regular meeting held on June 13, 2024

5. MAYOR’S AND COUNCILLOR’S REPORT

5.1 Mayors report

6. CORRESPONDANCE (10 minutes)

6.1 Card to council from Joanne Rousselle

7. TABLING OF DOCUMENTS

Resolution

7.1 BY-LAW NUMBER 2024-0502 RESPECTING THE ADOPTION OF THE FEES AND REGULATIONS FOR CAMPING MCCONNELL

WHEREAS a notice of motion was given by Kelsey Daly during a regular meeting of the municipal council, that was held on May 9, 2024 to the effect that this by-law be drafted and submitted for adoption;

WHEREAS the draft By-Law 2024-0502 was adopted at the regular sitting of council on June 13, 2024;

WHEREAS the only change made to by-law 2024-0502 since the adoption its draft is sub-article 2.10 to include the consumption of cannabis on the camper’s site;

WHEREAS the Municipality of Rapides-des-Joachims signed two (2) leases with the Minister of natural resources, wildlife and parks, on September 2nd 2003, being lease N° 700 243 000 and lease N° 700 243 001;

WHEREAS the agreement stipulates that the Minister leases to the Municipality of Rapides-des-Joachims, exclusively for commercial camping purposes, the land hereinafter designated and described, with a total area of approximately 65,550 square metres:

- Canton Aberdeen, Rang III, Lot 34
- Canton Aberdeen, Rang III, Lot 35
- Canton Aberdeen, Rang III, Lot 35, Parcel 6

WHEREAS it is necessary to regulate the management of Camping McConnell as well as the collection of all campground related fees;

CONSIDERING that the GST and QST has been included in the pricing of all campground related fees since 2021;

WHEREAS all Camping McConnell related fees are outlined in Appendix ‘A’ which forms an integral part of this by-law and may be revised and amended by the municipal council from time to time;

WHEREAS at the opening of this sitting, copies of the by-law were made available to the public;

MUNICIPALITÉ DE RAPIDES-DES-JOACHIMS

- 1.1 Control and manage with fairness the expenditures and revenues of Camping McConnell which the Municipality of Rapides-des-Joachims manages;
- 1.2 Provide Camping McConnell users with a policy based on transparency and equitable management, establishing rules, standards and procedures;

ARTICLE 2 REGULATIONS

- 2.1 All persons camping at and/or visiting the Campground must pay fees as identified in Appendix ‘A’ of this By-Law;
- 2.2 All persons within the Campground area must abide by the rules established by the Municipality of Rapides-des-Joachims;
- 2.3 No person shall behave in a manner that disturbs others (partying, vulgar language, etc.);
- 2.4 No person shall make excessive noise (loud music, ATV’s, etc);
- 2.5 No person shall make a fire anywhere other than the fire pits on their sites;
- 2.6 No person shall cut any trees or wood from the forest for any purpose, including campfires;
- 2.7 No person shall drive mopeds, motorcycles or any other ATV through the Campground to go use the facilities at the main building, they can only be used for recreational purposes to leave the site and go to the trails;
- 2.8 Weapons of any sort such as firearms, air guns, firecrackers, bows & arrows, slingshots, knives, etc are strictly prohibited and will result in confiscation and/or expulsion without refund;
- 2.9 Possession, consumption or trafficking of illegal drugs will result in immediate expulsion without refund;
- 2.10 Alcohol and cannabis may only be consumed at the persons campsite;
- 2.11 All vehicles operating in the park must respect the speed limit of 5km/hr;
- 2.12 Glass bottles and containers are strictly prohibited on the beach for safety reasons;
- 2.13 All persons must dispose of garbage and waste in the designated area;
- 2.14 All seasonal campers are responsible for keeping their own site clean and free of garbage and debris;
- 2.15 All persons must participate in recycling;
- 2.16 Pets are allowed on the campground but not on the beach. All pets must be tied up or on a leash at all times and their droppings must be collected and disposed of in the garbage;
- 2.17 Campers must be at least 18 years of age to rent a campsite;
- 2.18 Children under 12 years of age must be supervised at all times. At no time can a minor be left unattended;
- 2.19 All persons who break or destroy property and/or equipment through negligence must pay for its repair and/or replacement;
- 2.20 All campers must report their arrival and departure to the campground attendant;

MUNICIPALITÉ DE RAPIDES-DES-JOACHIMS

- 2.21 No person shall take shortcuts through sites on foot, bicycle, ATV or other;
- 2.22 At no time are fireworks allowed on campsites or at the beach unless permission is granted by the Municipality ahead of time;
- 2.23 All persons must respect the rules of the environment and not discharge sewage on campsites. The campground provides the necessary equipment for each camper to dump wastewater and sewage in the septic located at the main entrance of the campground;
- 2.24 All persons violating this rule will be fined as well as held responsible for the cost to clean the affected site;
- 2.25 All seasonal campers and their guests are responsible for maintaining a well-groomed site, free from unsightly debris, clutter and combustible materials and to respect common areas such as the shower house, bathrooms, laundry room, beach and boat launch;
- 2.26 No person shall cut, trim or remove any trees, brush or shrubs;
- 2.27 No person shall put nails or other sharp objects into trees;
- 2.28 No camper shall sub-lease or rent their site;
- 2.29 All seasonal campers must, at the end of the season, remove their trailers and any other equipment from their sites. This includes but it not limited to: Refrigerators, BBQs, bicycles, toys and furniture.
- 2.30 Modifications to the landscape of a site will become the property of the Municipality when site occupancy ends or is terminated;
- 2.31 All decks or other structures must not be attached to trailers and permission must first be granted by the Municipality, as well as for installation of storage sheds;
- 2.32 During a power outage or electrical breakdown, the showers, toilets and laundry facilities will be out of use and the main building will be locked for the duration of the outage. We invite you to use your own installations.
- 2.33 These rules are subject to modification by the municipal council without notice;

ARTICLE 3 CAMPING SEASON

- 3.1 Seasonal (May to October) rates for services will include:
 - Tenting – No hook-ups
 - Trailer & RV – Water, sewer, 30 AMP service and internet
- 3.2 Check-in time is 2:00pm or earlier if the site is ready (subject to campground attendants' information)
- 3.3 Check-out time is 12:00pm (noon)

ARTICLE 4 SEASONAL SITE HOLDERS

- 4.1 All seasonal site holders will be required to provide a non-refundable deposit (set out in Appendix 'A') for each following season, before the closure of the campground in October, in order to retain their site and occupancy rights;
- 4.2 All seasonal site holders will be required to give the balance of their site fees before the end of April of that year. All persons not making the final

MUNICIPALITÉ DE RAPIDES-DES-JOACHIMS

payment before the deadline will lose occupancy reservation as well as the initial deposit;

- 4.3 All seasonal site holders who have not paid their site fees in full before the deadline will also have to remove their trailers and any other equipment/structures from their site before the opening of the campground;

ARTICLE 5 WINTER STORAGE

- 5.1 There is a winter storage fee, as set out in Appendix ‘A’ of this By-Law, that allows seasonal campers to store their trailers on site over the winter. All other equipment (see Section 2; sun-section 2.29) will still need to be removed from the site;
- 5.2 Seasonal campers interested in winter storage will have to sign a liability waiver and pay the winter storage fee in full before the closure of the campground to be eligible for this service;

ARTICLE 6 CAMPSITES & VISITORS

- 6.1 Each campsite allows a maximum of:
- 2 adults and their children
 - 1 vehicle
 - 2 tents if there is no trailer or RV on the site; 1 tent if there is
- 6.2 All other persons on the campsite are considered visitors and must register at the office and pay the appropriate fees as set out in Appendix ‘A’ of this By-Law;
- 6.3 All other vehicles must park in the visitor parking lot down at the beach;
- 6.4 No vehicles will be allowed to park on the road at any time for safety reasons;
- 6.5 No transports are allowed to park on site. They must park in the visitors parking;
- 6.6 All seasonal site holders are responsible for informing their visitors to check-in with the campground attendant. If this is not respected, the visitor’s fees will be forwarded to the site holder;
- 6.7 Seasonal visitor passes are available to seasonal campers as set out in Appendix ‘A’;
- 6.8 Departure of visitors is 10:30pm;
- 6.9 Hours of tranquility (curfew) is from 11:00pm to 8:00am;

ARTICLE 7 CAMPFIRES

- 7.1 All campfires must be contained in a fire ring. All persons are responsible for the supervision of their campfires at all times;
- 7.2 Firewood is available to purchase from the campground attendant. Cost for firewood is set out in Appendix ‘A’ of this By-Law;
- 7.3 All persons who bring their own firewood must ensure the firewood is clean;
- 7.4 SOPFEU and municipal guidelines must be followed and are set out in Appendix ‘B’ of this By-Law;

MUNICIPALITÉ DE RAPIDES-DES-JOACHIMS

- 7.5 When a fire ban is in effect, only fireplaces conforming to the SOPFEU standard will be allowed and any other form of fire will not be tolerated and may lead to expulsion;
- 7.6 Campfires must be extinguished by 1:00am;

ARTICLE 8 OFFENCE & PENALTY

- 8.1 After two (2) warnings, one verbal warning and one written warning, the camper will be evicted from the campground without reimbursement for site rental whether it be for a day or for the season, unless otherwise specified in Section 2: Regulations;
- 8.2 The Municipality reserves the right to remove anyone at the site holders' expense (without any refund) that:
 - Is in breach of any provisions of this By-Law
 - Poses a threat to others' health and safety
 - Has altercations with other campers, staff, or campground visitors

ARTICLE 9 FINAL PROVISIONS

- 9.1 By-Law number 2024-0502 shall come into force according to law, shall repeal all previous campground regulations and shall apply for future years until it is amended or repealed.

THEREFORE, it is moved by _____, that the council of the Municipality of Rapides-des-Joachims authorizes that By-Law Number 2024-0502 was read and adopted this 11th day of July, 2024.

8. FOLLOW-UP

- 8.1 **No-Parking Signs**
The no-parking signs have been installed in front of town hall.
- 8.2 **Speed Bumps**
The speed bumps have been installed between the Maison des Jeunes and the municipal park.
- 8.3 **Chainsaw Safety Course**
A 2-day weekend course will be offered in Deep River for \$300 plus tax in the fall. Chainsaw and related safety gear will need to be provided by the Municipality to the employee taking the course. The course being offered in Bryson is \$560 plus tax and has been postponed until the fall.
- 8.4 **Cold Patch**
H&H Construction was bought out by BEI Construction. Location is the same and the Municipality is able to keep their business account. Cold Patch will be picked up by the Public Works department when the weather forecast allows.
- 8.5 **Municipal Docks Project – FRR4 Grant**
Municipal docks are installed and ready to be used. Signs are part of the project budget and will be ordered and installed in the coming weeks. Public Works employees do a maintenance check on the docks each Friday morning. It is recommended that docks be removed in the fall and re-installed late spring/early summer, once water levels allow.
- 8.6 **All Inclusive Playground Equipment – FRR2 Grant**
The shipment of equipment arrived and has begun being assembled installed by public works employees. Some equipment may require cement to properly and safely install.

MUNICIPALITÉ DE RAPIDES-DES-JOACHIMS

8.7 Teeter-totter (seesaw)

No replacement seats have been found for the teeter-totter at the municipal park.

9. ROADS

10. DUMP & GARBAGE

11. TOWN HALL

Resolution

11.1 AUGUST COUNCIL MEETING

CONSIDERING the director general will be on holidays the second week of August;

Moved by:

Seconded by:

AND RESOLVED THAT the regular council meeting of August 8, 2024 be rescheduled to August 1, 2024;

AND RESOLVED THAT a public notice will be posted.

11.2 Town Hall Repairs

The call for tender is still currently with the municipality's lawyer for review. It will be posted on the SEAO website next week and only requires a 15-day posting period due to the nature and the cost of the work. Decontamination work is expected to begin on Monday, August 12th 2024.

12. MUNICIPAL PROPERTY

13. CIVIL PROTECTION

13.1 CITIZEN RECRUITEMENT – FIRST AID RESCUE TEAM

The MRC, in partnership with the Friends of the Dumoine, is currently working on a project to set up a team of responders/group of residents who would like to create a small team of first aid rescuers in the event of an emergency in the municipality/Dumoine River area. If interested, please contact Julien Gagnon at the MRC by phone at 819-648-5689 ext. 242 or by e-mail at j.gagnon@mrcpontiac.qc.ca

A meeting is being planned for August in Rapides-des-Joachims for those interested. More information to follow as it becomes available.

14. ACTION PLAN

15. URBANISM & ZONING

15.1 WORKSHOP – DRAFT TRAILER BY-LAW

A workshop will be held on (date)_____ at (time)_____ with council to draft a trailer by-law for the Municipality.

16. RECREATION & CULTURE

17. CAMPGROUND & PICNIC AREA

18. STREET LIGHTS & ENVIRONMENT

19. BUILDING INSPECTOR

19.1 1 new garage permit issued

19.2 1 new shed permit issued

20. MISCELLANEOUS

MUNICIPALITÉ DE RAPIDES-DES-JOACHIMS

Resolution?

20.1 WHIPPER SNIPPER – PUBLIC WORKS

WHEREAS the whipper snipper is non functional;

CONSIDERING the cost to repair it may be the same as the cost to replace it;

Moved by:
Seconded by:

Option #1

AND RESOLVED THAT council authorizes the expense to have the whipper snipper repaired at Ottawa Valley Yamaha;

Option #2

AND RESOLVED THAT council authorizes the expense to purchase a new STIHL FS240 whipper snipper for \$899.99 plus taxes;

21. QUESTION PERIOD (15 minutes)

22. ADMINISTRATION

Resolution

22.1 Approval of expenses list between June 11, 2024 and July 8, 2024

Moved by:
Seconded by:

AND RESOLVED THAT Council approve and authorize the payment of expenses for the period between June 11, 2024 and July 8, 2024 for the amount of \$76,589.74

CERTIFICATE OF AVAILABILITY OF CREDIT

I, Alana Bowes, the undersigned Clerk-Treasurer, in accordance with Article 961 of the Quebec Municipal Code, certify line of credit with the Municipality has sufficient funds for these expenditures

Clerk-Treasurer

23. IN CAMERA

24. CLOSING OF THE MEETING

Resolution

24.1 Close the meeting of July 11, 2024