

MUNICIPALITÉ DE RAPIDES-DES-JOACHIMS

AGENDA

Ordinary session of April 11, 2024

1. OPENING OF THE SESSION

2. ADOPTION OF THE AGENDA

Resolution

2.1 Adoption of the agenda of April 11, 2024

Moved by:

Seconded by:

AND RESOLVED adopted the agenda of April 11, 2024

3. DECLARATION OF CONFLICT (if applicable)

4. ADOPTION OF THE MINUTES

Resolution

4.1 Adoption of the minutes of the regular meeting held on March 14, 2024

Moved by:

Seconded by:

AND RESOLVED THAT council adopts the minutes of the ordinary session held on March 14, 2024

5. MAYOR’S AND COUNCILLOR’S REPORT

5.1 Mayors report

5.2 Youth councillor report

6. CORRESPONDANCE (10 minutes)

7. TABLING OF DOCUMENTS

Resolution

7.1 **REMUNERATION OF THE ELECTED MUNICIPAL OFFICERS – AMENDED BY-LAW 2020-12-1; NOW BY-LAW 2020-12-2**

WHEREAS a notice of motion to amend by-law 2020-12-1 was given by Ann Gagnon at the regular sitting of council on February 8, 2024;

WHEREAS in the opinion of council, there is a need to revise and bring up to date the present by-law;

WHEREAS previous amendments have been made to the By-Law and adopted at the regular council sitting held on June 1, 2023 with the final adoption taking place on July 6, 2023;

WHEREAS Section 2 of the by-law is amended by striking out the stipulation that elected officials must be present at each regular council meeting to receive their monthly remuneration;

Moved by:

Seconded by:

AND RESOLVED BY ABSOLUTE MAJORITY, INCLUDING THE MAYOR, THAT By-Law 2020-12-2 be adopted as follows:

SECTION 1:

The preamble is an integral part of this by-law.

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SECTION 2:

Elected officials must be present at each extraordinary council meeting to receive the corresponding remuneration as outlined in Section 4.

SECTION 3:

Regular Meeting

Council Members:	\$330.00
Pro-Mayor:	\$330.00
Mayor:	\$990.00

SECTION 4:

Extraordinary Meeting

Council Members:	\$75.00
Pro-Mayor:	\$75.00
Mayor:	\$225.00

SECTION 5:

In the case where the acting Mayor replaces the mayor for more than thirty (30) days, the acting Mayor has the right, from that moment, up until the end of replacement, to a sum equal to the remuneration of the mayor during this period.

SECTION 6:

This By-Law will take effect in accordance with the law.

Resolution

**7.2 BY-LAW NUMBER 2024-0226 ESTABLISHING
THE CODE OF ETHICS AND PROFESSIONAL CONDUCT
FOR THE EMPLOYEES OF THE MUNICIPALITY OF
RAPIDES-DES-JOACHIMS**

WHEREAS the Municipal Ethics and Good Conduct Act (MEGCA), assented to on December 2, 2010, obliges all local municipalities to adopt a code of ethics and professional conduct that sets out the municipality’s main ethical values and the rules that must guide employees’ conduct;

WHEREAS the Act to amend the Act respecting elections and referendums in municipalities, the Municipal Ethics and Good Conduct Act and various legislative provisions, commonly referred to as “Bill 49” and assented to on November 5, 2021, requires the addition of a rule concerning the receipt of a gift or benefit by employees;

WHEREAS, in accordance with section 18 of the MEGCA, any decision concerning the adoption of the code of ethics and professional conduct must be made by by-law;

WHEREAS a notice of motion was given by Kelsey Daly at the regular sitting of the council on March 14, 2024;

WHEREAS the adoption was preceded by the presentation and tabling of a draft by-law on March 14, 2024 and a consultation with employees on the draft by-law held on April 9, 2024;

WHEREAS, in accordance with section 12 of the Act, a public notice containing a summary of the draft by-law was published on March 15, 2024;

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WHEREAS the council deems it appropriate, essential, and in the public interest to comply with the requirements of the Act by amending the municipality’s code of ethics and professional conduct for its employees;

****It is noted that a copy of the by-law has been given to each council member prior to the meeting, therefore it is left out of the minutes. Copies are available at the municipal office**

THEREFORE, it is

Moved by:

Seconded by:

AND RESOLVED THAT by a unanimous vote (*or by the majority*) of the councillors present, that by-law 2024-0226 be adopted.

8. FOLLOW-UP

8.1 Red Cross Agreement

Red Cross is not currently in a position to sign an agreement with the Municipality of Rapides-des-Joachims due to a severe lack of volunteers in the area. The nearest volunteers at this time are in Temiscaming. People interested in volunteering for Red Cross are invited to contact Red Cross directly, or through the municipal office at town hall. That being said, the lack of volunteers will not reflect on other various services offered by Red Cross to our community in the event of a disaster.

8.2 Pontiac Bursaries

It is confirmed that any students who apply for bursaries through Pontiac Bursaries are not required to attend a Quebec college. Bursaries are available to Ontario students as well. Municipalities who donate towards Pontiac Bursaries give their local students priority to available funds.

8.3 Tree and forest month – May 2024

Application has been submitted for citizen free tree distribution as well as trees for plantation at the municipal park.

9. ROADS

Resolution

9.1 STREET SWEEPING 2024

CONSIDERING Nathan’s Excavation was awarded the street sweeping contract last year;

WHEREAS Nathan’s Excavation has provided a quote for the sweeping of municipal streets in Rapides-des-Joachims this year;

WHEREAS the quote received is under \$10,000 and does not require the contract to go for tender;

Moved by:

Seconded by:

AND RESOLVED THAT the municipal council of Rapides-des-Joachims awards the street sweeping contract to Nathan’s Excavation;

AND RESOLVED THAT the municipal council of Rapides-des-Joachims approves and authorizes the expense of \$3,750.00 plus applicable taxes upon completion of the job.

9.2 Road Works Grant

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A request for submissions has been received by André Fortins office for the municipal road work grant. The application has been submitted for road reconstruction and new guard rails.

10. DUMP & GARBAGE

11. TOWN HALL

Resolution

11.1 BBQ LUNCHEON FOLLOWING INTERNMENT – SATURDAY, MAY 4TH

CONSIDERING the upcoming internment of a local man;

CONSIDERING a BBQ luncheon will be held at town hall afterwards;

Moved by:
Seconded by:

AND RESOLVED THAT council *approves/OR/declines* to waive the rental fee of the hall;

AND RESOLVED THAT council agrees to donate leftover hamburgers, buns and condiments towards the BBQ luncheon on May 4, 2024.

12. MUNICIPAL PROPERTY

Resolution

12.1 GRASS SEED FOR THE PARK

CONSIDERING the recent landscaping at the municipal park;

Moved by:
Seconded by:

AND RESOLVED THAT council approves and authorizes a maximum expense of \$_____ towards grass seed for the park.

Resolution

12.2 AUTHORIZATION FOR SALE TO HIGHEST BIDDER - 1996 GMC K25

WHEREAS the waterway division of the Rapides-des-Joachims municipality wishes to dispose of their 1996 GMC K25, which has reached the end of its useful life;

WHEREAS it was necessary to authorize the sale of this equipment, in its current condition, without any guarantee, at the buyer's risk;

WHEREAS the municipality of Rapides-des-Joachims wishes to sell this vehicle to the highest bidder;

WHEREAS the starting price is set at \$500;

WHEREAS a viewing of the vehicle by any potential buyer is strongly recommended;

CONSEQUENTLY,
it is moved by:

AND UNANIMOUSLY RESOLVED:

TO PUT FOR SALE by way of bids the vehicle described above in the preamble, without warranty and as seen;

TO confirm the withdrawal of the public character of this vehicle;

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TO INFORM the population of this sale offer via an announcement to this effect to be published on municipal bulletin boards, CHIP FM community radio, the website and the Facebook page of the municipality;

THAT any person interested in this sale communicate directly with the general management at town hall for any additional information;

THAT the municipality does not commit in advance to accept any of the bids received and that it will not make delivery in the event of the conclusion of the sale;

THAT offers must be submitted to the municipal office no later than May 23 at 4:00 p.m.

13. CIVIL PROTECTION

14. ACTION PLAN

Resolution

14.1 CIVIL SECURITY PROTECTION PLAN

CONSIDERING THAT Quebec municipalities are vulnerable to natural and technological disasters;

CONSIDERING THAT the Council of Rapides-des-Joachims recognizes that the municipality can be a victim at any time;

CONSIDERING THAT City Council recognizes the importance of having a civil protection plan in collaboration with the municipal officials DGSCSI;

Moved by:
Seconded by:

AND RESOLVED THAT a municipal civil defense organization updated;

AND RESOLVED THAT the following persons be appointed and notified by the Board to fill positions in the various departments of the municipal organization of civil security.

Mayor	Rivet Paquette, Lucie
Coordinator	Bowes, Alana
Assistant Coordinator	Rauche, Stephany
Director, Administration	Bowes, Alana
Director, Fire Services	Waito, Kevin
Director, Communications	Daly, Kelsey
Director, Police	Martineau, Yves
Director, Services to victims	Red Cross
Director, Technical services	Leclerc, Noel
Director, Transportation	Gagnon, Ann
Director, Transportation (MTQ)	Roy, Suzanne

This resolution appeals any previous appointments with respect to our Municipal’s Civil Security Plan.

15. URBANISM & ZONING

16. RECREATION & CULTURE

Discussion
Discussion

- 16.1 Splashpad grand opening & Doug Rousselle memorial
16.2 St-Jean Baptiste

Resolution

16.3 DRDCF SPRING 2024 GRANT

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CONSIDERING the upcoming grand opening of the new Splash Pad and memorial for the late mayor Doug Rousselle;

Moved by: Stephany Rauche
Seconded by:

AND RESOLVED THAT council authorizes the director general to apply for the DRDCF spring grant on behalf of the Municipality of Rapides-des-Joachims;

17. CAMPGROUND & PICNIC AREA

18. STREET LIGHTS & ENVIRONMENT

Resolution

18.1 Groupe Boisvert Construction Inc. - Contract

CONSIDERING the Municipality of Rapides-des-Joachims is looking to hire an electrician to repair streetlights and conduct miscellaneous jobs;

WHEREAS two (2) proposals have been received;

Moved by:
Seconded by:

AND RESOLVED THAT the municipal council of Rapides-des-Joachims accepts the contract offer from Groupe Boisvert Construction Inc. for a total of \$6,036.19/year, providing a total of 50 hours of labour;

AND RESOLVED THAT council authorizes the director general, Alana Bowes to sign the 1-year contract on behalf of the Municipality of Rapides-des-Joachims;

AND RESOLVED THAT council also authorizes and approves the purchase of 10 LED streetlight replacement bulbs for \$3,621.71

19. BUILDING INSPECTOR

19.1 1 new garage permit issued

19.2 1 renovation permit renewed

19.3 **Inspection reports of derelict buildings**

The building inspector has provided council with the reports of the derelict buildings as requested.

20. MISCELLANEOUS

Resolution

20.1 DONATION & SPONSORSHIP POLICY REQUEST

WHEREAS The Municipality has received a request through the donations and sponsorships policy to waive the rental fee of the hall to host a Poker Run fundraiser for a local family on Saturday, April 13th 2024;

CONSIDERING the hall will only be used as a meeting point before and after the poker run;

Moved by:
Seconded by:

AND RESOLVED THAT council **approves/OR/declines** the request to waive the rental fee of the hall;

Resolution

20.2 BATTERY CHARGER FOR MUNICIPAL GARAGE

WHEREAS the municipality does not currently own a battery charger;

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CONSIDERING the various municipal equipment that often times requires the use of a battery charger;

Moved by:
Seconded by:

AND RESOLVED THAT council approves/OR/declines the purchase of a battery charger for the municipal garage;

If approved-----AND RESOLVED THAT council authorizes a maximum expense of \$_____ towards a battery charger for the municipal garage.

Resolution

20.3 LAWN MOWER MAINTENANCE

CONSIDERING the riding lawn mower is in need of general maintenance and repairs prior to the start of the season;

WHEREAS R.G. Dick Plummer has always conducted the maintenance and repairs on the municipality’s equipment;

Moved by:
Seconded by:

AND RESOLVED THAT council approves/OR/declines the maintenance work required as well as the associated costs;

If approved-----AND RESOLVED THAT council authorizes public works employee to use the municipal truck to complete drop off and pick up of the riding lawn mower.

21. QUESTION PERIOD (15 minutes)

22. ADMINISTRATION

Resolution

22.1 Approval of expenses list between March 9, 2024 and April 8, 2024

Moved by:
Seconded by:

AND RESOLVED THAT Council approve and authorize the payment of expenses for the period between March 9, 2024 and April 8, 2024 for the amount of \$45,537.13

CERTIFICATE OF AVAILABILITY OF CREDIT

I, Alana Bowes, the undersigned Clerk-Treasurer, in accordance with Article 961 of the Quebec Municipal Code, certify line of credit with the Municipality has sufficient funds for these expenditures

Alana Bowes
Clerk-Treasurer

23. IN CAMERA

- 23.1 Rental Inspection follow-up
- 23.2 Lot maintenance standards

24. CLOSING OF THE MEETING

Resolution

24.1 Close the meeting of April 11, 2024